

## **PRIVACY POLICY**

### **1. INFORMATION WE COLLECT:**

**WE MAY COLLECT THE FOLLOWING PERSONAL INFORMATION DIRECTLY FROM OUR CUSTOMERS.**

- **NAME**
- **CONTACT INFORMATION (ADDRESS, EMAIL, PHONE NUMBER)**
- **PAYMENT DETAILS FOR TRANSACTIONS**

### **2. HOW WE USE YOUR INFORMATION:**

**WE USE THE COLLECTED INFORMATION FOR THE FOLLOWING PURPOSES.**

- **PROCESSING AND FULFILLING FLOORING ORDERS**
- **COMMUNICATION REGARDING ORDERS AND QUOTATIONS**
- **PROVIDING CUSTOMER SUPPORT AND ASSISTANCE**

### **3. PROTECTION OF YOUR INFORMATION:**

**WE TAKE MEASURES TO SECURE YOUR PERSONAL INFORMATION, INCLUDING:**

- **SECURE STORAGE OF DATA**
- **LIMITED ACCESS TO AUTHORIZED PERSONNEL**
- **REGULAR REVIEW OF SECURITY PROTOCOLS**

### **4. THIRD-PARTY INVOLVEMENT:**

**WE DO NOT SHARE YOUR PERSONAL INFORMATION WITH THIRD PARTIES UNLESS REQUIRED FOR ORDER FULFILLMENT.**

### **5. YOUR CHOICES:**

**CUSTOMERS HAVE THE RIGHT TO:**

- **REVIEW AND UPDATE PERSONAL INFORMATION**
- **OPT-OUT OF PROMOTIONAL COMMUNICATIONS**

### **6. CONTACT US**

**FOR ANY PRIVACY-RELATED CONCERNS OR INQUIRIES, PLEASE CONTACT US – [CONTACT@PLANKX.CO.UK](mailto:CONTACT@PLANKX.CO.UK)**

### **7. CHANGES TO THIS PRIVACY POLICY:**

**ANY UPDATES TO THIS POLICY WILL BE COMMUNICATED ON OUR WEBSITE.**

**BY ENGAGING WITH OUR SERVICES, YOU AGREE TO THE TERMS OUTLINED IN THIS PRIVACY POLICY.**

**LAST UPDATED: 21/12/2023**